



@lakebrantleyhs



# Lake Brantley High School Leadership Team

2023-2024



Visit Our Website

[www.lakebrantley.com](http://www.lakebrantley.com)



*\*ALL - Other duties as assigned by the Principal*

# **BRIAN BLASEWITZ**

**PRINCIPAL  
LAKE BRANTLEY HIGH SCHOOL**



**Phone number 407-746-3404**

**LEADERSHIP TEAM ROLES AND RESPONSIBILITIES**

***Exceptional Student Education, Performing Arts,  
Peer Counseling, ESE Paraprofessionals***



# **DONALD FIELDS**

***Assistant Principal- Ext. 407-746-3504***

- *ESE Compliance*
- *Gifted Compliance*
- *504's + MTSS Oversight*
- *ESE Discipline Oversight (w/ Reyes)*
- *Peer Counseling Oversight*
- *Ice Cream Social Coordinator*
- *Student Government & Elections*
- *Pep Rally Coordinator (w/ SGA)*
- *School Advisory Council Lead*
- *PTSA Liaison*
- *School Improvement Plan Coordinator*
- *Patriot Parade (w/PTSA)*
- *Senior Breakfast (w/ PTSA)*
- *Transition/Summer Expedition Contact*
- *PIT Crew Oversight*
- *SAFE Team/Threat Assessment Vice-Chair*
- *Student Study Team*
- *Restraint Reporting*



# JERALEE MCINTYRE

*Assistant Principal- 407-746-3419*

*Social Studies, Physical Education, AFJROTC*

- *School Discipline Oversight*
- *Teacher Certification & Compliance*
- *Interns/ Dividends*
- *Inventory (w/ Shafer)*
- *Department Chair Coordinator*
- *Out of Field Letters*
- *Staff Handbook*
- *Teacher Evaluation Contact*
- *Pre-Plan Calendar*
- *Positive Behavior Support Contact*
- *National Honor Society*
- *Open House Coordinator*



# **DR. RACHEL MENTA**

***Assistant Principal- 407-746-3502***

***English, Reading, ESOL, Literacy Coach***

- ***New Teacher Orientation & Teacher Mentors***
- ***Honor Graduates and Ceremony Coordinator***
- ***Professional Development Coordinator***
- ***Advanced Placement/Pre-AP Coordinator***
- ***A+ Monitor for Reading Data***
- ***CAR-PD Oversight***
- ***5 Essentials and Snapshot Survey Coordinator***
- ***School-Wide Reading & Writing Initiatives***
- ***School-Wide Literacy Plan***
- ***Junior & Senior Class Meetings***
- ***Accreditation Coordinator***
- ***Graduation Coordinator***
- ***Top 10 Student Celebration***
- ***Literacy Coach Oversight***
- ***Copy Center/Print Solutions Contact***



# DR. JOSE SANCHEZ

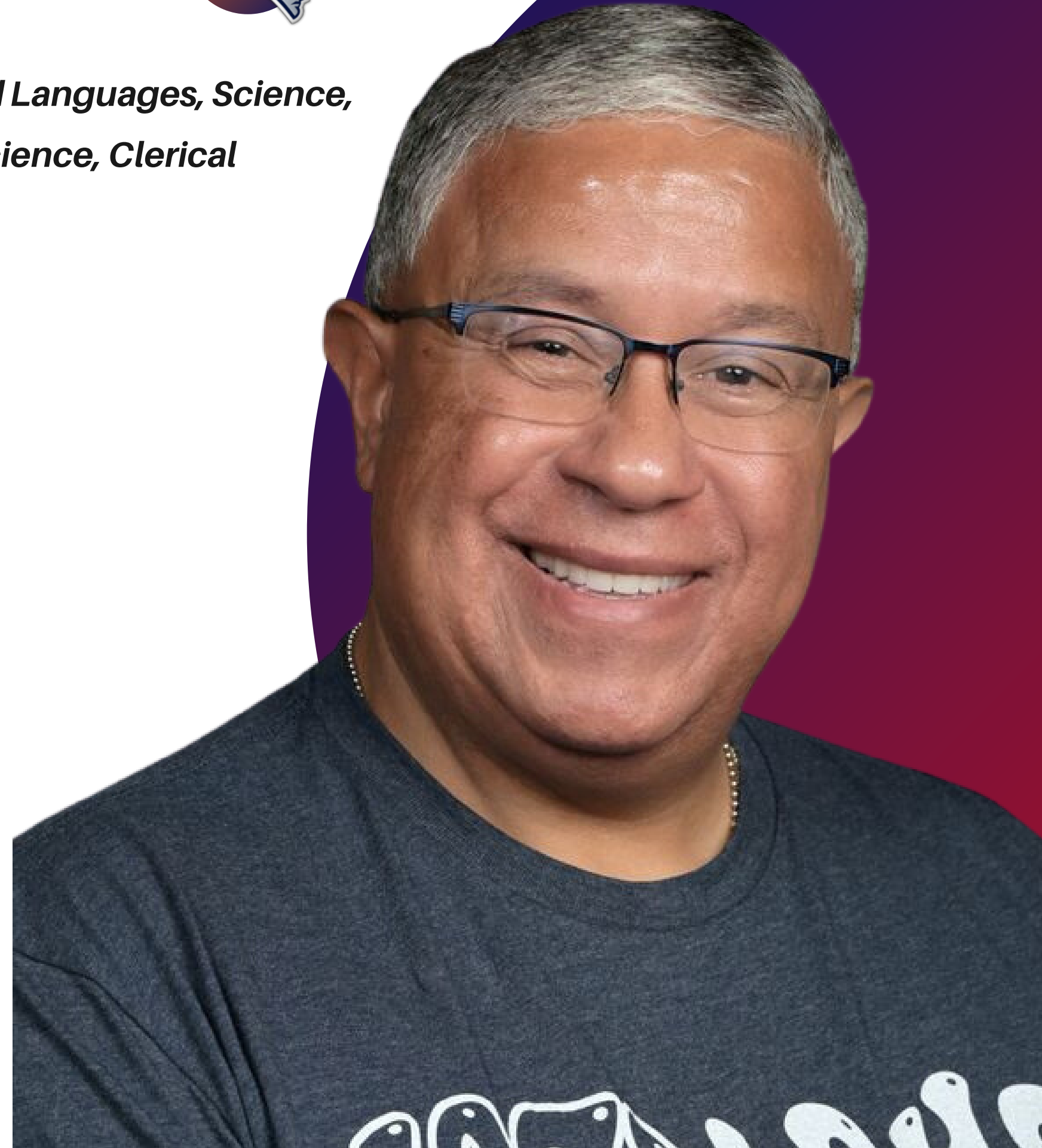


*Principal's Designee/Assistant*

*Principal - 407-746-3434*

*Mathematics, World Languages, Science,  
Computer Science, Clerical*

- *Summer School Principal*
- *Summer Graduation Coordinator*
- *Attendance/Truancy*
- *Sonitrol Backup*
- *Bell & Exam Schedules*
- *Oversees Substitute Coordination*
- *Clinic Oversight*
- *Student Injury Reports*
- *Title IX/Equity Coordinator*
- *Student Emergency Cards Oversight*
- *Student Records*
- *Risk Management Contact (w/ Shafer)*
- *Student Medical Re-Entry Oversight*
- *Student and Staff Mental Health Training Coordinator*
- *Vision Screening*
- *Flu Shots*
- *Risk Assessment*
- *End of the Year Checklist*





*Discipline, ESE Discipline, Custodians,  
School Safety Guards, Dropout Prevention,  
RISE*



# **PATRICIA REYES**

**School Administration Manager- 407-746-3433**

- ***Student Planners***
- ***RISE Program Oversight***
- ***School Safety Guard Oversight***
- ***Custodian Evaluations***
- ***Athletics and Athletic Boosters (w/ Shafer)***
- ***SAFE Team/Threat Assessment Chair***
- ***Journey's Transition***
- ***Student Registration (Enrollment & Withdrawals) - (w/ Herro)***
- ***Student & Staff Parking Coordinator (w/ Shafer)***
- ***Dropout Prevention (w/ Herro & Counselors)***
- ***Graduation Rate Team Member (w/ Herro)***
- ***Placement Review Committee Liaison***







**PATRIOTS**

*Discipline, Facilities, Work Orders*



# **BRIAN SHAFER**

**School Administration Manager- 407-746-3414**

- *Business Partners Liaison*
- *Athletics and Athletic Boosters (w/ Reyes)*
- *Facility Rentals*
- *Inventory (w/ McIntyre)*
- *Administrative Duty Rosters*
- *Custodians (w/ Reyes)*
- *School Maps*
- *Surplus Contact*
- *Mock DUI/NOPE Presentations*
- *Emergency Drill Contact*
- *RAPTOR Panic Button Contact*
- *Keys*
- *Sonitrol Contact*
- *Student & Staff Parking (w/ Reyes)*
- *Fundraising*
- *Risk Management (w/ Sanchez)*
- *Principal's Luncheon*

***State Testing, College Board Contact  
(SAT/PSAT), Other National Tests (ACT),  
Clubs and Organizations***

**STEPHANIE SULLY**

***Dean of Students - 407-746-3540***



- ***Testing Coordinator***
- ***Teacher of the Year/Employee of the Year***
- ***SAT/PSAT School Day Coordinator and Contact***
- ***College Board and ACT Contact***
- ***AP Testing Oversight and Ordering***
- ***School Social Media Oversight***
- ***Heads Up Calendar***
- ***Field Trips Contact***
- ***Phone List Contact***
- ***Faculty and Staff Physical and Mental Wellness Coordinator***
- ***STAR Assessment***
- ***Graduation Team (w/ Menta)***
- ***Clinic (w/ Sanchez)***
- ***Technology (w/ Herro)***
- ***Club Night***
- ***Inter-Club Council Meeting (w/Reyes)***

